MINUTES OF ACTION TRIAL UNIMEDTH,ONDO MEETING

PERIOD : 12TH OF OCTOBER, 2022

LOCATION: RESEARCH OFFICE, UNIMEDTH, ONDO.

IN ATTENDANCE : DR. AKINPELUMI, DR. OBAFEMI, NURSE ADEDIGBA, NURSE ADESOPE, NURSE OLAROMILORUN AND ALL DATA ENTRY CLERKS

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| **AGENDA** | **DECISION** | **ACTION BY** |
| OPENING PRAYER | The meeting started at exactly 9:27am and prayer done | Fredrick Ogike |
| OPENING REMARK AND ATTENDANCE | Everyone was welcomed to the meeting.  Attendance was taken and those that were not around were permitted | Dr. Akinpelumi |
| READING OF LAST MINUTE | * Last minute meeting was read out to others in the meeting * Motion for adoption was moved by Dr Akinpelumi | Nurse Adedigba  Dr. Akinpelumi |
| MATTERS ARISING FROM THE LAST MINUTE | Pending actions and Actions done was discussed |  |
| ACTIONS DONE | * Meeting was done with medical officer in charge of health centers in person of Dr. Ebitimi and future plan is to contact him again to get contact of OICs | Fredrick Ogike |
| PENDING ACTIONS | * Power supply is still worked on * Stadiometer not yet repaired/gotten | Dr. Akinkunmi  Dr. Akinkunmi |
| ANY OTHER BUSINESS | * Low recruitment rate was discussed and the little number of patient gotten should not be missed. * Correspondent from ethics committee has not be gotten * Refresher’s training will be done in November. | Research Team  Dr. Obafemi  Research Team |
| CLOSING REMARK | Motion for adjournment was moved by Nurse Olaromilorun and seconded by Nurse Adesope  Closing prayer done by Nurse Adesope  The meeting came to an end at exactly 9:40am |  |